**A GUIDE ON WHO TO APPROACH FOR A GRANT?**

**1 If your application is for a Personnel project (ministry & mission appointments), for grants towards the cost of outreach events and activities, or for courses and training for lay people,** please contact:

The DISTRICT GRANTS’ OFFICER – the Rev Dr. Michael Wilson on 01223 527560 Email: wilsonplace@virginmedia.com

**2 If your application is for a Property scheme,** please contact:

Mr Angus Campbell on 01223 842267 Email: angusfcampbell@btinternet.com

We have two primary sources of funds, the Hunter Rowe Fund and the District Advance Fund. Please begin with Angus, who will guide you through the process. Angus is the new **Hunter Rowe Administrator** and he will send to you whichever application forms are appropriate to you scheme. Please return to him only your completed application to the Hunter Rowe Trust, one month prior to the next District Grants and Personnel Committee (dates are found in the diary 2016-2017 pages in this Synod Directory).

If you are seeking funding from the **District Advance Fund**, the form for this must be returned to Michael Wilson, the District Grants Officer, also one month prior to the next District Grants & Personnel meeting.

It is essential that you also contact the District Property Secretary, Mr Roger Pauley (01354 693 595) dulcie.pauley456@btinternet.com because no property grant can be claimed until the District Property Secretary gives consent to the scheme.

**3 If you are a Presbyter or Deacon, and you are seeking to claim up to two thirds of the cost towards a course, training or development event (max. claim £300)** please contact:the DISTRICT TRAINING & DEVELOPMENT FUND OFFICER:

The Revd. Alison Walker, 12 Moss Drive, Haslingfield, Cambridge, CB23 1JB Email**:** alison.walker@methodist.org.uk

If your claim for a course or training event (including support for degree courses and studies) exceeds £300 per annum please talk to both Alison and to Michael Wilson as larger training grants can be considered by the District Grants & Personnel Committee.

When making your application please be aware of the criteria outlined in the District Grant Making Policy – which is available on the District website.

Andrew King – Administration Group Coordinator September 2016.